



ISHLT Policy: Annual Meeting and Academy Expense Reimbursement, Compensation and Registration

Approved: 1 October 2022

This policy consolidates, revises, and retires the ISHLT *Annual Meeting Faculty Compensation Policy*, as revised and approved 16 July, 2021, and *Complimentary Annual Meeting and Academy Registration Policies*, as revised and approved 1 April, 2019.

Annual Meeting Speakers, Presenters, Chairs and Moderators

- a) **Abstract Presenters:** Expense reimbursement, compensation and meeting registration will not be provided.
- b) **Session Chairs and Moderators (ISHLT Members):** Expense reimbursement, compensation and meeting registration will not be provided.
- c) **Industry Presenters:** Expense reimbursement, compensation and meeting registration will not be provided to industry presenters, which includes employees or owners of any for-profit commercial entity that manufactures or sells products related to the management of individuals with heart and/or lung disease, including items related to organ transplantation. This also applies to Non-CME/Industry Symposia sessions.
- d) **Members Speaking at a Symposium, Joint Symposium or General Session:** Annual Meeting registration will be provided. Expense reimbursement and compensation will not be provided.
- e) **Non-Members Speaking at a Symposium, Joint Symposium or General Session:** Invited non-member speakers will be assigned to one of the following categories by the Executive Program Committee.
 - i) **Related Field:** Speakers who are engaged in the field of end stage heart and lung disease and who are reasonable candidates for ISHLT membership but choose not to be members will receive registration to the Annual Meeting. Expense reimbursement and compensation will not be provided.
 - ii) **Unrelated Fields:** Speakers whose areas of practice are outside the field of end stage heart and lung disease and are not reasonable candidates for ISHLT membership will receive the following expense reimbursement stipends when funds are available in the program budget. No other compensation will be provided.
 - Speakers required to fly more than 14 hours to speak at an ISHLT meeting will receive an expense reimbursement stipend up to \$10,000 USD and up to three nights' accommodation, when arranged by ISHLT.
 - Speakers required to fly more than 8 hours, but less than 14, to speak at an ISHLT meeting will receive an expense reimbursement stipend up to \$5,000 USD.

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- Speakers required to fly fewer than 8 hours to speak at an ISHLT meeting will receive an expense reimbursement stipend up to \$2,500 USD.
- Speakers within 4-hours driving distance of an ISHLT meeting will receive an expense reimbursement stipend up to \$1,000 USD.
- Speakers who pre-record a virtual presentation will receive an expense reimbursement stipend up to \$500 USD.

Other ISHLT Events

- a) **Academies Annual Meeting:** Faculty of Academies (ISHLT Members) held in conjunction with the Annual Meeting will receive registration to the Annual Meeting and the Academy. Expense reimbursement and compensation will not be provided.
- b) **Academies Non-Annual Meeting:** Faculty of Academies (ISHLT Members) or held as virtual, or in-person standalone will receive registration to the Academy they are participating in. Expense reimbursement and compensation will not be provided.

ISHLT Volunteer Leadership

The following volunteer leaders will receive registration to the Annual Meeting. For information about volunteer expense reimbursement, see *ISHLT Policy: Expense reimbursement of Volunteer Travel and Expenses*. Compensation will not be provided.

- a) **ISHLT Board of Directors** (officers and directors), during their term of office, beginning with the annual meeting following election or appointment
- b) **ISHLT Foundation Board of Trustees** (officers and Trustees), during their term of office, beginning with the annual meeting following election or appointment
- c) **Interdisciplinary Network Steering Committee Chairs**, during their term in office
- d) **Standing Committee Chairs Co-Chairs and Task Force Chairs**, during their term in office
- e) **Annual Meeting Program Planning Committee Members**, for the annual meeting they are responsible for planning
- f) **Editor-In-Chief of the Journal of Heart and Lung Transplantation**, during their term in office
- g) **ISHLT Past Presidents**

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ISHLT Award Winners and Finalists

The following award recipients will receive registration to the Annual Meeting. Except where noted, expense reimbursement and compensation will not be provided.

- a) **Lifetime Achievement Award**, for the year in which the award was bestowed. Recipients will also receive 3 nights' hotel stay, when booked by ISHLT, and airfare reimbursement. Business class travel, if requested, must be pre-approved by the Executive Program Committee.
- b) **The Five Finalists of Early Career Scientist Award**, for the year in which the award was bestowed
- c) **Annual Meeting Travel Grant**, for the year in which the grant was bestowed
- d) **Early Career and Trainees Clinical Case Dilemmas Best Presentation Award**, following the year in which the award was bestowed
- e) **Philip K. Caves Award**, following the year in which the award was bestowed.
- f) **Professional Communities Awards for Excellence**, following the year in which the award was bestowed

Honoraria

Offers of honoraria or other compensation related to the Annual Meeting, Academies and other programs should be rare, on a case-by-case basis, and granted by the Executive Program Committee when funds are available in the program's budget.