




*Nursing Health Science and Allied Health Council Meeting (NNSAH) Minutes
Tuesday, June 21, 2011 at 1700 EST*

Attendance		Absent	
Nancy Blumenthal	Chair, Presiding	Bernice Coleman	Immediate Past Chair
Annemarie Kaan	Vice Chair-recording	Fabienne Dobbels	Registry & Databases Workforce
Susan Chernenko	Liaison to the Board of Directors	Judy Currey	Grants and Awards Taskforce
Michael Petty	Education Taskforce	Arzellra Walters	Development Taskforce
Bronwyn Levvey	Program Committee/Communications Taskforce	Connie White-Williams	Standards and Policy Workforce
Annette DeVito Dabbs	Program Committee		

Issue	Discussion	Action Items
Chair – N Blumenthal		
1 Announcements	1.1 Meeting declared open by N Blumenthal 1.2 No announcements	
2 Council objectives 2011-2012	2.1 N Blumenthal suggested that a key objective could be: Better infiltration of ISHLT membership to encourage NNSAH Council participation. Discussion around the challenges in operationalizing this, especially with the meeting being in Europe this coming year. Requests for membership lists in past have not always been accurate. Question about how we could measure this and	2,1 N Blumenthal encourages and will work with Development and Communications Task forces to develop strategies to reach potential council members. 2.2 Will publish Council activities and

	<p>perhaps looking at growth of taskforces might be a good idea</p> <p>2.2 Ensure NHSAH contribution for every major ISHLT initiative</p> <p>2.3 Encourage council taskforce participation by new and dormant members</p>	<p>opportunities in monthly Links newsletter.</p> <p>2.3 Will post NHSAH Council Leadership meeting minutes on ISHLT website.</p> <p>All taskforce leaders to begin developing succession plans</p>
<p>3 Board of Directors update</p>	<p>3.1 S Chernenko brought up an opportunity for a Council member's eligibility for a Lifetime Achievement Award</p> <p>3.2 Question about whether it would be through submission of a nomination to ISHLT or development of a specific award within our own Council. If the latter is the case then we would:</p> <p style="padding-left: 40px;">3.2.1 Need to develop criteria</p> <p style="padding-left: 40px;">3.2.2 Need to determine monetary value</p> <p>Unsure as to the answer to the question</p> <p>3.3 S Chernenko needs to have an idea of the plan by next Board meeting in September</p> <p>3.4 Agreed that Grants and Awards Taskforce should take the lead on this</p> <p>3.5 Meeting frequency – face to face in April and September and then 2-3 teleconferences throughout the year.</p>	<p>S Chernenko will obtain current ISHLT guidelines/criteria and pass onto J Currey Grants and Awards Chair</p> <p>N Blumenthal to ask B Coleman as to her interpretation of point 3.2</p> <p>N Blumenthal to approach J Currey to outline today's discussion, plan on next steps and report back</p>
<p>4 Task force goals and action plans</p>	<p>4.1 Goals and Action plans received to date embedded.</p> <p style="text-align: center;"></p> <p style="text-align: center;">\\wchfas02\home02\ AKaan\My Document:</p> <p>4.2 Education Task Force Report</p> <p style="padding-left: 40px;">4.2.1 Nothing new to report. Goals to come.</p> <p style="padding-left: 40px;">4.2.2 Awaiting survey results from April meeting. Technical glitch</p>	<p>M Petty and J Currey to forward Goals to A Kaan for collation</p> <p>M Petty to report at next meeting</p> <p>M Petty and A DeVito-Dabbs to explore doing this at the next Council</p>

	<p>4.2.3 Discussion around Symposia proposals and that it would be great to have a template/model available at the NNSAH Council meeting so that people could write down ideas at the time of meetings</p> <p>4.2.4 N Blumenthal agreed to continue to work on CEPTCs for next meeting and propose to work with the office team to garner help for future preparations. It is thought that they should be able to be prepared in less than 60min</p> <p>4.3 Communication Task Force Report</p> <p>4.3.1 Discussion around Social Networking. New members in the group very enthusiastic.</p> <p>4.3.2 Discussion re Google groups which is already being used by Pulmonary and Heart Failure Councils</p> <p>4.3.3 Vincent Valentine (Editor of ISHLT Links) would like two things from the Council</p> <p>4.3.3.1 A short paragraph each month of things like notable quotes, what the latest issues are in our Council, tips. Each month has a theme and this one is "Intuition". Discussion around ideas – perhaps gems from the MCSD listserv or things that come up in Google groups could work.</p> <p>4.3.3.2 December 21 will be the deadline for an entire edition of Links focused on our Council. We need to think about how that will look</p>	<p>AGM</p> <p>N Blumenthal to work with office team on this and report back on the number of meeting attendees who requested CEPTC certificate</p> <p>Try Google Groups with our Council member Alison Amagatcher and Nicole Gauthier to be approached by B Levvey</p> <p>N Blumenthal to write something for the next Council Newsletter. Will collaborate with B Levvey for Links submissions.</p> <p>Each Council Exec member to write something for each month.</p> <p>January edition of Links will be responsibility of NNSAH council. Each taskforce leader to take a piece to develop. Will consider using content from any symposium proposals that do not get used by Program Committee.</p>
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	<p>4.7.1 Publish Consensus paper</p> <p>4.7.2 Work with communications and development to improve our council membership database</p> <p>4.7.3 Develop a proposal for future Transplant Academy (Psychosocial Issues)</p> <p>4.7.4 The pulmonary council is developing a consensus guideline paper on ventilator management of the donor lungs. It would be great to have someone from our council be represented on this paper. Contact person is Lianne Singer.</p> <p>As of today, the Standards workforce hasn't officially announced who is going to lead that group, but Jim Kirklin has volunteered to lead. No conference calls or meetings have been set up.</p>	
5 Program committee update	<p>5.1 Symposium update – 8 proposals and 1 Plenary. All agreed that this was an excellent response and recognized that not all would be accepted.</p> <p>5.2 More than enough abstract reviewers for next meeting</p>	
6 Set next meeting date	6.1 Deferred.	N Blumenthal will send Doodle invite and aim for end September

Submitted 6/23/11 by Annemarie Kaan
Approved 6/24/11